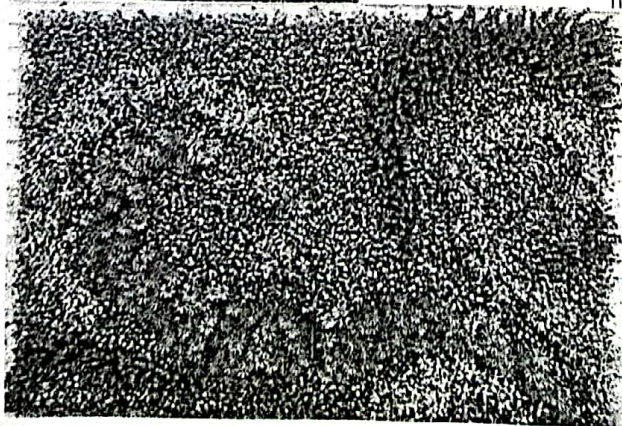
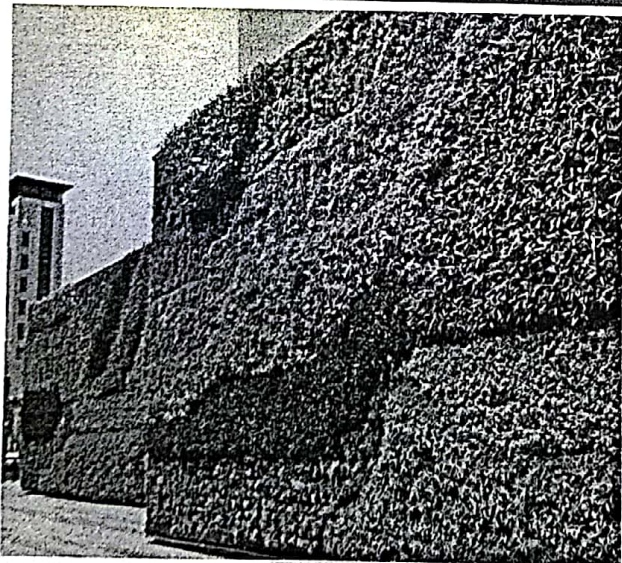




DOCUMENT ON EXPRESSION OF INTREST FOR Supplying Installation and Maintenance of Vertical Green Wall



for

for



Ranchi Municipal Corporation, Ranchi

RFP Reference No. Dated/...../.....

**EXPRESSION OF INTREST
(EOI)
FOR**

**“Supplying Installation and Maintenance of
Vertical Green Wall
under Ranchi Municipal Corporation Area”**

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Ranchi Municipal Corporation, Ranchi

Disclaimer

Ranchi Municipal Corporation (RMC) has prepared this Bid document to give the interested parties the background information for "Supplying Installation and Maintenance of Vertical Green Wall under Ranchi Municipal Corporation Area".

While RMC has taken due care in the preparation of the information contained herein and believe it to be accurate, neither RMC nor any of its authorities or Bidders nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents shall be required to confirm. They do not rely on the information given in this document in submitting the tender.

RMC reserves the right not to proceed with the selected bidder at any point of time or to change the requirements of the work to alter the time table reflected in this document or to change the process or procedure to be applied.

RMC also reserves the right to decline to discuss the matter further with any party intending to submit the bid. No reimbursement of cost of any type shall be paid to persons or entities submitting the tender.

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Ranchi Municipal Corporation, Ranchi

Schedule of Bidding Process and Particulars of Bid

S. No	Information	Details
1	Particulars of the work	Supplying Installation and Maintenance of Vertical Green Wall under Ranchi Municipal Corporation Area
2	Period of Work	Initially for a Period of Three Year which can be renewed further based on performance.
3	Publication of RFP	09/10/2020
3	Cost of Application Document	1000.00
4	Amount of Earnest Money to be Deposited in form of DD in favor of Municipal Commissioner, Ranchi Municipal Corporation, Ranchi	6,000.00
5	Pre bid meeting	12/10/2020 at 3.00 pm
6	Last date of receipt of queries (through post or direct submission at office)	12/10/2020 till 3.00 pm
7	Last date and time of receipt of proposals (through Speed Post /Registered post only/ Direct Submission at Office)	19/10/2020 till 3.00 pm
8	Date and Time of Bid Opening Validity of Bid	Decided by Procurement Committee of RMC in presence of the tenderers or their authorized representative, if present.
9	Address for submission of written queries for clarifications	Horticulture Cell, Ranchi Municipal Corporation, Kutchery, Ranchi - 834001
10	Validity of Bid	180 days from the date of opening



A. Scope of Work

The Scope of Work intends to define the work activities as accurately as possible. During developing the proposals, the Interested parties is encouraged to use innovation and propose revisions/alternatives that are considered beneficial to the project.

- High-density living green walls at the identified green walls will be developed in Ranchi Municipal Corporation, Area.
- The selected agency will be responsible for supply, installation, and maintenance of living green walls already identified. For having an estimate of the work involved, the interested parties may visit the identified public place on any working day before submitting their bids.
- The selected agency should carry-out a survey of identified public place for implementation of this work and submit a detail technical report for RMC approval before execution of this work on a pro-rata basis.
- For Public place(s) where installation of either is happening, whether its identified by the government or to be surveyed by the Agency, the Agency should produce a detailed project note containing the Location of the project, Type of Installation, Scale of the project indicating the length, breadth, height, area, volume and different plants to be used, Costing of the project as per pro-rata base, NOC, etc. The structural suitability of either types of installation should be taken from the concerned engineer or any other competent authority. The BOQ should be included in the Note in case of installation in public places.
- The Agency will be responsible for any kind of civil and earth works required for installation at public places.
- The total period of contract would be for three years where all implementation works should be completed within first year. Maintenance of work will be started after successful installation of vertical green wall.
- The Agency will be responsible for maintenance of plants, shrubs and creepers includes, up-keeping of structures, maintaining the wire-mesh framework, weeding, trimming and pruning of grass by mowing with grass cutting machines, top dressing, using of manure, fertilizers, spraying of insecticides, pesticides, fungicides, weedicides, sweeping and watering etc.
- The Vertical Green Wall/ Independent Green Structures should be dense enough to provide layers of plantations, to cover the entire wire-mesh and beyond serving the actual purpose of the Aesthetic value. There should be no gaps in between and the wiremesh should not be visible.
- The frame structure for the Vertical Green Wall/Independent Green Structures (galvanized/ stainless steel frame) should be rust free, durable enough to with stand and support the creepers. In case of any sorts of damage the Agency will replace the structure immediately.

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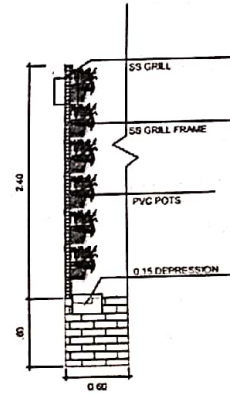
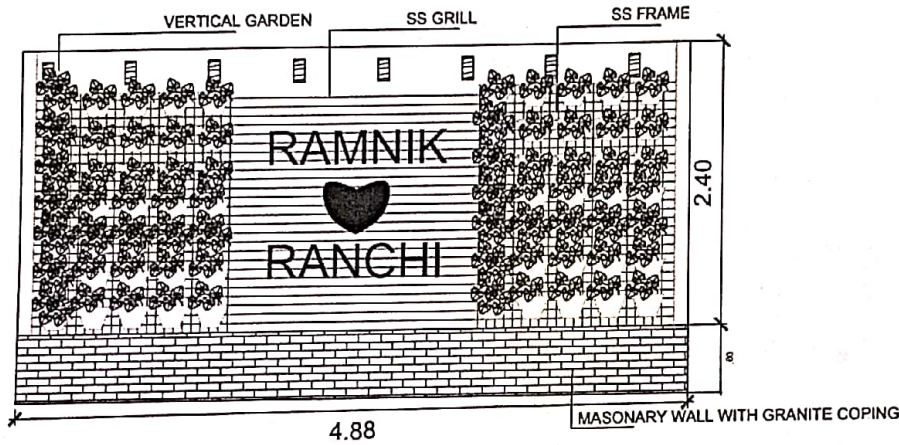


Ranchi Municipal Corporation, Ranchi

- The creeper plantations for the Vertical Green wall and Independent Green structure should a mix of Thunbergia grandiflora, Combratum, Madagascar jasmine, Allamanda vine, Passilou flower, Ice cream creeper, Ipomea palmate, Ivy creeper and species approved by the Government.

RMC would be responsible for:-

- It is the responsibility of RMC to provide the water connection and electricity connection at the implemented project site(s).
- RMC or other Concerned Authorities will definitely monitor the quality of work.





A. GENERAL TERMS & CONDITIONS AND ELIGIBILITY CRITERIA

- i) The sealed packets submitted by post should reach and delivered in the office within the stipulated date and time positively. The department will not be held responsible for any delay or loss or damage of the Bid documents during transit and in such events the bids stands rejected summarily. The sealed cover shall be received in the office of Horticulture, Ranchi Municipal Corporation.
- ii) The tender should be submitted in two envelopes i.e. :
 - a: Technical Bid document along with EMD and tender fee
 - b: Price Bid. There should be proper indication of the contents on each envelope.
- iii) The Bidders shall seal the envelope No.1 Technical envelope and envelope No.2 Commercial envelope in separate inner envelopes, duly marking the envelopes as "envelop No.1, Technical Envelope" and "envelope No.2 Commercial Envelope". He shall then place these two envelopes in an outer envelope.
- iv) The **Technical bid** envelope should contain the following:
 - a) Affidavit regarding non blacklisting by any govt/PSU.
 - b) Document related to experience in the business of installation of vertical green wall. (Attach experience certificate)
 - c) Documents showing GSTIN, PAN and ESIC registration.
 - d) Details of tender fee and EMD.
 - e) Audited annual balance sheet of last 03 (three) years in support of turnover.
 - f) Mention the technical details in Annexure 01 also.
 - g) Document related to trade license for work must be provided.
- v) **Commercial bid**
 - a) The envelop of commercial bid will be open only for those bidder who would qualify in the technical bid. The lowest rate (L1) will be decided on the basis of the total quoted amount.
 - b) Rate must be quoted in a attached format provided in Annexure 02.
 - c) Prices/rates should be inclusive of all taxes and charges. RMC shall not provide /not bear cost of or any additional items.
- vi) Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and/or returned unopened to the Bidder
- vii) For participating in this bidding process, the Bidder would be required to comply with the following criteria:

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Ranchi Municipal Corporation, Ranchi

a. The bidder shall be a registered firm, Consortium, JV or authorized dealer of Govt. of Jharkhand/ Govt. of India/ any PSUs.

- viii) Bidders shall have a team of experienced personal who possess good knowledge / Experience of the gardening and are capable of installation of vertical green wall.
- ix) The Bidder should have average annual financial turnover during the last three years (2016-17, 2017-18 and 2018-19) should not be less than Rs. 50 Lakhs.
- x) The Bidder should have experience in the business of installation of Green Vertical Wall. (*Attach experience certificate*)
- xi) RMC reserves the right to undertake confidential verification of the bid documents received. Discrepancies found, if any, will deal as per the law.
- xii) Rates/Prices to be quoted should be inclusive of all taxes, freight, insurance, charges, etc. Each quantum of payment to be made by RMC to the agency shall be subject to statutory deductions/retention as per relevant practices and rules.
- xiii) The Bidder must have Trade License (*Attach certificate*).
- xiv) Tender shall be written in English and the proposal and all the associated documents will be submitted either in English or Hindi language. Documents in other language will not be considered unless and until it's translated version is not submitted with it.
- xv) The firm should submit valid GST Clearance certificate from the competent authority along with the tender paper.
- xvi) The Municipal Commissioner reserves the right to reject any or all of the tenders without assigning any reasons.
- xvii) The successful tenderer shall furnish a performance bank guarantee (BG)/NSC/TD of Rs. 16,000 after the award of work in favour of MC, RMC Ranchi.
In case of successful bidder EMD shall be converted and adjusted against the security deposit and for unsuccessful bidder the EMD shall be returned after award of the work to the successful bidder.
- xviii) Site Inspection: Bidder(s) are deemed to have got acquainted with the site conditions and also advised to visit the site sufficiently in advance of the date fixed for submission of tender.
- xix) Before tendering, the bidder shall visit all sites and satisfy himself to the prevalent conditions and quote accordingly.

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Ranchi Municipal Corporation, Ranchi

- xx) Bidder should have at least one office of their own having their own engineers/technicians in Ranchi.
- xxi) Bidder should have to maintain the vertical green wall for two year after successful installation.
- xxii) Bidder should visit site initially which included attributes relevant to location, condition, and type of pole before quoting rate.
- xxiii) List of public place where vertical green wall will be install is mentioned in Annexure-03
- xxiv) For the tendered quoted rate below than 10% for quoted rate 10% to 20% additional security deposit of 20% and for below than 20% additional security deposit of 30% in form of TD, FD, NSC & BG before agreement. By the ref. 2146 dated 09-09-2020 of Road Construction Department (RCD) Gov. of Jharkhand.

B. PAYMENT TERMS :

90% Payment shall be made after successful installation of work, rest 10% will be release @5% each year after successful maintenance. The rate shall be all inclusive all taxes and any other charges. The payment will be subject to the provisions of the Income Tax Act, 1961 i.e., Tax will be deducted at source with Cess/ Surcharge, at the prevailing rates, from the gross amount of bill submitted.

C. PENALTY

A penalty of 2% of the quoted rate will be imposed for failure to respond during maintenance work.

D. LEGAL DISPUTE AND JURISDICTION OF COURTS

In case any claim, dispute or difference arising in respect of the contract, the cause of action there of shall be deemed to have arisen in Ranchi and all legal proceedings in respect of any such claim, dispute or difference shall be dealt with amicably between the two parties or settled at Ranchi Court Only.

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DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company: _____
2. Class of Registration with validity date: _____
3. Value of Registration: _____
4. Address for Communication: _____
5. Telephone/Mobile Number: _____
6. E-mail: _____
7. Details of Proprietor/Partner/Director

Name	Address	Qualification and Experience

8. Annual Turnover of the Firm/Company during previous three Financial Years for supply of cartridges (Certified copies of audited Balance Sheet to be submitted):

Financial Year	Annual Turnover(Rs)	Copies of audited Balance Sheet enclosed(Yes/No)
Previous Financial Year(2016-17)		
2nd Previous Financial Year(2017-18)		
3rd Previous Financial Year(2018-19)		

9. PAN, TIN Number of the Firm/Company: _____
10. Service Tax Registration No.: _____

Signature



Ranchi Municipal Corporation, Ranchi

11. EMD Draft Number/Date & Name of the Bank: _____

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name, Signature & Seal of the Firm/Company

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RANCHI MUNICIPAL CORPORATION

(To be filled by Tenderer)

From :-

Name of Contractor/Firm

Permanent Address-

P.O. -

P.S.-

Dist -

Mobile No. -

Registration No.

Present Address-

P.O. -

P.S.-

Dist -

Mobile No.-

Registration No.

To,

Municipal Commissioner,
Ranchi Municipal Corporation
Ranchi.Sub : Name of the work for which tender is being filled
.....
.....

1. I/We offer the tender follows based on items nos. given B.O.Q.

(a) At the same rate

(b) At Percent below .

(c) At Percent above .

And undertake to complete the said work within Months. Full tender documents duly signed along with desired documents are enclosed .

LIST OF ENCLOSURE:-

Sl.No.	Name of Document	Page No.
a	Registration letter of Department	
b	Character Certificate from D.C./S.P.	
c	PAN CARD	
d	Sales Tax Clearance Certificate	

Signature of tenderer in full



Ranchi Municipal Corporation, Ranchi

S.N.	Location/Area
1.	Near Birsa Chowk behind new bridge Railway Corner.
2.	Morabadi Maidan opposite to state guest house.
3.	Morabadi Madan near JBVNL office /MTS of RMC
4.	Morabadi Madan near Football Stadium
5.	Morabadi Madan near Deputy Commissioner Office.
6.	Albert Ekka Chowk
7.	Sahjanand Chowk Harmu By pass
8.	Airport Road
9.	Behind Rajendar Chowk
10.	Near RajBhawan, gate no 5