



Ranchi Municipal Corporation, Ranchi

## RANCHI MUNICIPAL CORPORATION

Kutchery, Ranchi 834001

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email: support@ranchimunicipal.com, website: www.ranchimunicipal.com

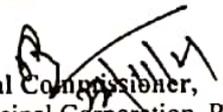
Tender Reference No:- 1508

Date:- 24/11/2021

### Very Short Tender

| S. No | Information  | Details  |
|-------|--|--|
| 1     | Particulars of the work  | Cleaning Jungle Bushes & unwanted grass at various locations within RMC Area   |
| 2     | Period of Work   | Initially for a Period of One Year which can be renewed further based on performance.                                |
| 3     | Publication of RFP   | By 25/11/2021  |
| 4     | Cost of Application Document   | 1000.00  |
| 5     | Amount of Earnest Money to be Deposited in form of DD in favor of Municipal Commissioner, Ranchi Municipal Corporation, Ranchi | 6,000.00   |
| 6     | Pre bid meeting & Last date of receipt of queries (through post or direct submission at office)                                | 01/12/2021 at 3.00 pm  |
| 7     | Last date and time of receipt of proposals (through Speed Post /Registered post only/ Direct Submission at Office )            | 06/12/2021 till 3.00 pm  |
| 8     | Date and Time of Bid Opening Validity of Bid   | Decided by Procurement Committee of RMC in presence of the tenderers or their authorized representative, if present. |
| 10    | Address for submission of written queries for clarifications   | Horticulture Cell, Ranchi Municipal Corporation, Kutchery, Ranchi – 834001   |
| 11    | Validity of Bid  | 180 days from the date of opening  |

**NOTE:-**For further information please visit website:-[www.ranchimunicipal.com](http://www.ranchimunicipal.com)

  
Municipal Commissioner,  
Ranchi Municipal Corporation, Ranchi.



**TENDER DOCUMENT  
FOR**

**“Cleaning Jungle Bushes & unwanted grass at  
various locations within RMC Area” within RM  
Area**



Ranchi Municipal Corporation, Ranchi .

RFP Reference No. .... Dated ...../...../.....

**TENDER DOCUMENT  
FOR  
“Cleaning Jungle Bushes & unwanted  
grass at various locations within RMC  
Area”**



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### Disclaimer

Ranchi Municipal Corporation (RMC) has prepared this Bid document to give the interested parties the background information for **“Cleaning Jungle Bushes & unwanted grass at various locations within RMC Area”**.

While RMC has taken due care in the preparation of the information contained herein and believe it to be accurate, neither RMC nor any of its authorities or Bidders nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents shall be required to confirm. They do not rely on the information given in this document in submitting the tender.

RMC reserves the right not to proceed with the selected bidder at any point of time or to change the requirements of the work to alter the time table reflected in this document or to change the process or procedure to be applied.

RMC also reserves the right to decline to discuss the matter further with any party intending to submit the bid. No reimbursement of cost of any type shall be paid to persons or entities submitting the tender.



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## A. Scope of Work

The Scope of Work intends to define the work activities as accurately as possible. During developing the proposals, the interested parties are encouraged to use innovation and propose revisions/alternatives that are considered beneficial to the project.

1. The unwanted thorny bushes and other weeds along the road up to 5 meter within RMC area.
2. The unwanted /existing thick jungle bushes under the trees, electric poles including groove in RMC area should be cleaned. All the dried leaves and other horticulture waste materials found in the cleaned area should be removed.
3. Unwanted already grown up trees / plants should be carried out during cleaning works.
4. While attending removal of bushes & unwanted plants within RMC area, care should be taken to uproot the entire root portion of the already grown up bushes & other plants to arrest further emergence during rainy period.
5. Care should be taken to safeguard the underground pipe line / U.G. Cable / Sewage line, which were already laid within RMC premises. In such areas, the cleaning work should be attended manually without using mechanical means.
6. If any damage occurred during cleaning works, the Contractor concerned is responsible for rectifying the damaged items.
7. The above said cleaning materials from the site should be taken away from the premises and kept in the waste pit.
8. The above mentioned cleaning works should be completed within a stipulated period mentioned in the work order without fail.
9. The rate should be inclusive of all charges, excluding GST & labour cess.
10. No other extra claim beyond your quoted amount should be made, which includes cost of materials, transportation, labor charges, etc.,
11. Area may increase or decrease time to time.



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**A. GENERAL TERMS & CONDITIONS ANDELIGIBILITY CRITERIA**

- i) The sealed packets submitted by post should reach and delivered in the office within the stipulated date and time positively. The department will not be held responsible for any delay or loss or damage of the Bid documents during transit and in such events the bids stands rejected summarily. The sealed cover shall be received in the office of Horticulture, Ranchi Municipal Corporation.
- ii) The tender should be submitted in two envelops i.e. :
  - a: Technical Bid document along with EMD and tender fee
  - b: Price Bid. There should be proper indication of the contents on each envelope.
- iii) The Bidders shall seal the envelope No.1 Technical envelope and envelope No.2 Commercial envelope in separate inner envelopes, duly marking the envelopes as "envelop No.1, Technical Envelope" and "envelope No.2 Commercial Envelope". He shall then place these two envelopes in an outer envelope.
- iv) The **Technical bid** envelope should contain the following:
  - a) Affidavit regarding non blacklisting by any govt /PSU.
  - b) Document related to experience in the business of installation of vertical green wall. (Attach experience certificate)
  - c) Documents showing GSTIN, PAN and ESIC registration.
  - d) Details of tender fee and EMD.
  - e) Audited annual balance sheet of last 03 (three) years in support of turnover.
  - f) Mention the technical details in Annexure 01 also.
  - g) Document related to trade license for work must be provided.
- v) **Commercial bid**
  - a)The envelop of commercial bid will be open only for those bidder who would qualify in thetechnical bid. The lowest rate (L1) will be decided on the basis of the total quoted amount.
  - b) Rate must be quoted in a attached format provided in Annexure 02.
  - c) Prices/rates should be inclusive of all charges, excluding GST & labour cess. RMC shall not provide /not bear cost of or any additional items.
- vi) Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and/or returned unopened to the Bidder
- vii) For participating in this bidding process, the Bidder would be required to comply with the following criteria:
  - a. The contractor should submit their profile of work containing Certificate of Registration, Labour Licence from Labour Department (Central), Garden Experience Certificate from Government Agencies / Corporations and other field of specialization in landscaping and garden development, etc. to be enclosed



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along with the tender application mentioned in Annexure-01. Without the certificates and profile, the tenders will be rejected.

- b. Priority will be given to the tenderer, who have attended more no. of jungle bushes cleaning work and related horticultural works in Government Agencies / Corporations during the last five years. The tenderer may also enclose such work order copies preferably from Government Departments, along with their tenders.
- viii) For successful bidder, the EMD will be retained as Initial Security Deposit (ISD) and the balance amount of Security Deposit (5%) have to be paid by the contractor at the time of issuing work order.
- ix) The rate quoted should be inclusive of all charges for carrying out Jungle bushes cleaning work mentioned in the tender schedule and the rate should be quoted for "rate per sq. mt." only. The rate quoted in the tender should be including labourer charges, ESI / EPF, material charges, hire charges of equipments / implements used, taxes and levies, etc.,
- x) Details of minimum no. of manpower to be employed by the contractor and quantity of implements / equipments, etc., to be utilized for the jungle bushes cleaning work should be furnished in the tender schedule & will be verified by the inspection officer at any time.
- xi) The Bidder should have average annual financial turnover during the last three years (2017-18, 2018-19 and 2019-20) should not be less than Rs. 50 Lakhs.
- xii) RMC reserves the right to undertake confidential verification of the bid documents received. Discrepancies found, if any, will deal as per the law.
- xiii) Tender shall be written in English and the proposal and all the associated documents will be submitted either in English or Hindi language. Documents in other language will not be considered unless and until it's translated version is not submitted with it.
- xiv) The firm should submit valid GST Clearance certificate from the competent authority along with the tender paper.
- xv) The Municipal Commissioner reserves the right to reject any or all of the tenders without assigning any reasons.
- xvi) List of location is mentioned in Annexure-03
- xvii) For the tendered quoted rate below than 10% for quoted rate 10% to 20% additional security deposit of 20% and for below than 20% additional security deposit of 30% in form of TD, FD, NSC & BG before agreement. By the ref. 2146 dated 09-09-2020 of Road Construction Department (RCD) Gov. of Jharkhand.



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**B. PAYMENT TERMS :**

90% Payment shall be made after successful installation of work, rest 10% will be release @5% every 6 (six) month after successful maintenance. The rate shall be all inclusive of all charges, excluding GST & labour cess. The payment will be subject to the provisions of the Income Tax Act, 1961 i.e., Tax will be deducted at source with Cess/ Surcharge, at the prevailing rates, from the gross amount of bill submitted.

**C. PENALTY**

A penalty of 2% of the quoted rate will be imposed for failure to respond during maintenance work.

**D. LEGAL DISPUTE AND JURISDICTION OF COURTS**

In case any claim, dispute or difference arising in respect of the contract, the cause of action there of shall be deemed to have arisen in Ranchi and all legal proceedings in respect of any such claim, dispute or difference shall be dealt with amicably between the two parties or settled at Ranchi Court Only.

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**BILL OF QUANTITY**

Name of work :- **Cleaning Jungle Bushes & unwanted grass at various locations within RMC Area**

| Sl. No.         | DESCRIPTION  | DETAIL OF QTY |        |       |                | TOTAL QTY. | UNIT           | RATE           | AMOUNT           |
|-----------------|--|---------------|--------|-------|----------------|------------|----------------|----------------|------------------|
|                 |  | NOS           | Length | WIDTH | HEIGHT / DEPTH |            |                |                |                  |
| 1<br>231<br>DSR | Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50 m outside the periphery of the area cleared. |               |        |       |                | 25278.81   | m <sup>2</sup> | 10.8           | 273011.148       |
|                 |  |               |        |       |                |            |                | <b>N.Total</b> | <b>273011.00</b> |

A.E.  
R.M.C



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Annexure-02

## Financial Bid

To,  
The Municipal Commissioner,  
Ranchi Municipal Corporation,  
Ranchi.

Sir,

We have examined the tender for Cleaning Jungle Bushes & unwanted grass at various locations within RMC area for one year.

I/we offer the tender follows based on items nos. given: -

- a) At the same rate.....
  - b) At..... percent below.
  - c) At ..... Percent above.
- And undertake to complete the said work within.....months.

Date:

(Signature and stamp of the firm)

Place:

.....

For

.....

Authorized Signatory



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Annexure-03

**Details of jungle bushes cleaning area:**

| S.N. | Location                        | Area (Sq. mts.) |
|------|---------------------------------|-----------------|
| 1.   | DPS Chowk to Birsa Chowk        | 3903.346        |
| 2.   | Birsa Chowk to Project Building | 6505.576        |
| 3.   | Birsa Chowk to Chandi Chowk     | 14869.89        |