



RANCHI MUNICIPAL CORPORATION



GENERAL CONDITIONS OF CONTRACT FOR LANDSCAPING AND HORTICULTURE WORKS



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RANCHI MUNICIPAL CORPORATION

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WEBSITE : www.ranchimunicipal.com

Tender Notice No:.....

Date :.....

INVITATION OF EXPRESSION OF INTEREST

Ranchi Municipal Corporation (RMC) invites **EXPRESSION OF INTEREST** for the empanelment of reputed agency/ contractors with proven track records for the period of three years who will execute the development and maintaining of Landscaping Horticulture and Green Belt Development Works at roadside, road divider, Parks etc within Ranchi Municipal Corporation.

DETAIL SCHEDULE OF BIDDING PROCESS

- Last date of Receiving Proposal : **29 Sept 2012 upto 2.00 p.m**
- Opening of Proposal & Presentation : **29 Sept at 4.30 p.m**

Further details can be downloaded from our website www.ranchimunicipal.com



SCOPE OF WORK

The scope of work includes detailed design, getting approval, developing and maintaining Landscaping Horticulture and Green Belt Development Works at roadside, road divider, Parks etc within Ranchi Municipal Corporation.

The firm/contractor shall carry out and complete the said work in every respect as per the direction and the satisfaction of Ranchi Municipal Corporation.

Ranchi Municipal Corporation reserves the right to increase or decrease the scope of work and also provide supplementary drawings and/or written instruction, details and direction and explanation which are collectively referred to as "Owner's Instruction".



• **GENERAL TERMS & CONDITIONS**

1. The tender fee will be Rs. 1000, which will be submitted in the form of Demand Draft at the time of submission. The tender document can also be downloaded from our website www.ranchimunicipal.com.
2. The intending bidder shall have to submit proof of their pre-qualification and experience of similar type of work in any Govt. Organization/PSUs along with Bid Document of tender. Copies of all the documents shall be self attested. Proof shall be in the form of copy of work order & completion certificate for similar nature of job. Similar nature shall be defined as “works related to horticulture job”
3. The annual turnover of the company should be Rs. 20 lakhs in any of the three consecutive financial years ending 31st march 2012. Proof shall be in the form of audited balance sheet or TDS certificate.
4. Ranchi Municipal Corporation reserves the right to cancel tender in full/part, extend tender sale/submission date etc. without assigning any reasons thereof.
5. All the amount quoted in the bid document should be inclusive all the taxes. No other charges will be entertained after the allotment of work order.
6. The bidding company should have the office in Ranchi.
7. The bidders should also provide Service Tax/VAT/TIN No. and PAN card details at the time of submission of tender.
8. All bidders shall include a statement giving the following particulars:
 - i) Major items of Equipments, Tools and machinery proposed for use in carrying out the Contract.
 - ii) The qualifications and experience of key personnel proposed for administration and execution of the Contract, both on and off site.
9. Proposal once submitted cannot be withdrawn.
10. Work should not be sub-let, without the written consent of the Employer.
11. The Contractor will have to make his own arrangements for electricity or if in case the same being provided by R.M.C, then the contractor shall install a meter and pay their use to the R.M.C @standard applicable charges.



S.No	Details	
1.	NAME OF BIDDER	
2.	ADDRESS & CONTACT NUMBER OF BIDDER	
3.	REGISTRATION NUMBER OF BIDDER	
4.	PAN/TAN NUMBER OF BIDDER	
5.	UPTODATE SALES TAX CLEARANCE CERTIFICATE	
6.	PAST EXPERIENCE OF SIMILAR WORKS EXECUTED BY BIDDER	
7.	OTHER INFORMATION IF ANY	

