

TENDER DOCUMENT

FOR

RATE CONTRACT

For

**CONSTRUCTION AND ERECTION OF R.C.C SIGN
BOARD AND R.C.C. PILLARS FOR MARKING
BOUNDARIES OF DIFFERENT PROPERTIES OF
R.M.C. FOR ONE YEAR.**

Short Tender Notice

Ranchi Municipal Corporation

Near Kutchery, Ranchi – 834001

Website: www.ranchimunicipal.com, email : support@ranchimunicipal.com

Contact No.: 0651-2211215



RANCHI MUNICIPAL CORPORATION

Kutchury, Ranchi-834001

Contact No. :0651-2211215, Fax: 0651-2211777,

email: support@ranchimunicipal.com, website: www.ranchimunicipal.com

Tender Reference No: -----

Date: -----

SHORT NOTICE INVITING TENDER

1.	Name of Work	Construction and erection of R.C.C. sign board and R.C.C... Pillars for marking boundaries of different properties of R.M.C.. for one year.
2.	Earnest Money	Rs. 20,000/-
3.	Tender Cost	Rs. 5,000/-
4.	Duration of the Contract :	For 1 year from the date of Agreement.
5.	Last date of receipt of the Tender	14-10-2015 upto 1.00 P.m.
6.	Date of opening of Bid	14-10-2015 at 3.00 p.m

Note:- Further details can be seamed on website- www.ranchimunicipal.com

Sd/-
Superintending Engineer
Ranchi Municipal Corporation.

Tender Document

A. Techno-Commercial Requirements:

Sealed tenders are invited for entering into a RATE CONTRACT for construction and erection of R.C.C. sign board and R.C.C. Pillars for marking boundaries of different properties of R.M.C. for one year. From registered contractors of R.M.C. in class III, in **one bid system**.

B. Scope of the work :-

Selected contractor has to construct and erect R.C.C. Pillars ((6" x 6" x 4'-0") for marking boundaries of different properties of R.M.C.

R.C.C. Pillars has to be constructed as per Design and drawing given by the Engineer in charge. R.M.C. Pillars will be erected and fixed by the Agency for marking boundaries which will be decided by the RMC officials.

In each property R.C.C. sign board ((3'-6" x 2'-6" x 2.5")) will be constructed, erected and fixed by the agency . All requisite information will be written with a good quality of Paint on the sign board by the Agency as per direction of E/I.

Construction and erection work should be started within 7 days after receipt of written work order during contract period.

C. Qualifying Requirements & Other Term & Conditions:

- (i) Only Registered contractors of R.M.C. in class III, can participate in this Tender.
- (ii) All the material should be approved and passed by the Engineer in charge, Ranchi Municipal Corporation, Ranchi.
- (iii) Quality and usefulness of the product will be given priority in the similar situations.
- (iv) The tenderer should quote their rate inclusive of Sales Tax, VAT & Service Taxes with installation charges.
- (v) Supply & installation work should be started within the 7 days from the date of receiving the work order.
- (vi) The bidders will have to present the sample of the quoted products at the time of opening of bid.
- (vii) Successful bidder will have to submit performance security in the form of NSC (8th issue) or 3/5 years term deposit of post office duly pledged to M.C. Ranchi Municipal Corporation, 5% of ordered value for every work order. It will be released only after the six months from the date of completion of work.
- (viii) Bidder should be registered contractor of R.M.C. in class III, and should submit certificate for this.
- (ix) The bidders must have the experience of similar nature of work of minimum value Rs. 20 Lac only in a Single Contract in Municipalities or any other Govt. organization.
- (x) Bidder must submit Jharkhand VAT registration copy and valid commercial tax clearance certificate.

- (xi) **Rate should be mentioned in both figure & words.**
- (xii) Should have PAN No. and valid PAN based Service Tax registration No.
- (xiii) Income Tax Return for the last three years.
- (xiv) Self-certificate that he is not blacklisted by any of the Government Unit and PSUs where he worked.
- (xv) Declaration that he is not guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
- (xvi) Ranchi Municipal Corporation reserves the right to cancel tender in full/part, extend tender sale/submission date etc. without assigning any reasons thereof.
- (xvii) All the Amount quoted in the bid document should be inclusive all the taxes, No other charges will be entertained after the allotment of work .
- (xviii) Proposal once submitted cannot be withdrawn.
- (xix) Consortium Bidder's are not allowed.
- (xx) The tenderer shall maintain and update all records of labour employed for this work and produce the same to the Controlling Officer regularly and any other Competent Authority as and when required.
- (xxi) Late offers / quote through e-mail / fax / courier will not be considered. Tenders received before the cut of date and time of tender receipt only will be considered.
- (xxii) All tenderers can witness the opening of the Bid at the specified Time.

D. Technical Specification.

Work will have to be done as per PWD specification.

E. Tender Evaluation Criteria:

The evaluation of the Tender will be carried out as follows:

1. The tenders confirming to the Notice Inviting Tender, Qualifying requirements, Instructions to the Tenderers, Contractor's obligations, General Terms and Conditions, Technical and Price bids conditions only will be evaluated.
2. RMC officials may visit the tenderer's office & their client's place to evaluate the Capability and assess the performance.
3. Capability of the Contractor will be assessed on the basis of previous track record, experience in other organizations, etc.

F. COMMERCIAL AND STATUTORY REQUIREMENT:

- (1) All parties are required to submit the signed photocopies of PAN and Service tax registration and Income Tax returns of last three years.
- (2) Contractor has to make their own arrangements for transport and accommodation for their engineers at the places of installation.

DELIVERABLES & DELIVERY SCHEDULE:

Tender Fees & EMD should be submitted in original with bid.

PERIOD OF CONTRACT:

The contract will be valid for a period of one years from the date of award, however if need arises it can be further extended for one more year (at the contracted rates only) as per RMC requirement.

(3) RMC reserves the right to terminate the contract at any time if it is found that the assigned work is not being promptly attended or that there is a deliberate negligence on the part of the vendor or RMC equipments are being tampered by the vendor / their representatives /or confidentiality of the information is breached.

(4) RMC reserves the right to run parallel orders at its discretion with other Agencies to expedite the work if considered necessary to do so.

(5) PENALTY CLAUSE:

Failure to carry out the job given by RMC in time, the Agency is liable to pay penalty of 0.5% of the cost of the item in arrays per week or in part thereof limited to max 10% of the order value.

(6) SUB LETTING:

The vendors will not sub-let the job allotted/ allocated to him.

(7) EARNEST MONEY DEPOSIT (EMD)

The earnest money of Rs.20,000/- (Rs Twenty thousand only) to be deposited through NSC (8th issue) or 3/5 years **term deposit** of post office duly pledged in favour of MC,RMC Ranchi, shall be submitted along with the offer.

In case of successful bidder EMD shall be converted and adjusted against the security deposit and for unsuccessful bidder the EMD shall be returned after award of the work to the successful bidder.

(8) SECURITY DEPOSIT:

(i)The contractor shall deposit security deposit in the form of demand draft in favour of MC, RMC Ranchi. This security deposit shall be returned to contractor after six month from the date of successful completion of the contract, compliance of statutory obligations, submission of service tax challan, return of engineering design documents / drawings etc. supplied by RMC.

(ii) In case of non-satisfactory performance of the contract or abandoning the contract RMC reserves the right to forfeit the security deposit which shall be final and binding on contract.

(9) PAYMENT TERMS:

Payment shall be released within 60 days of the Bill submitted and the invoice copies in triplicate.

(10) SAFETY:

The persons appointed by the contractor for the work of installation should follow all safety instructions applicable by customer safety rules.

(11) ABANDONING THE WORK:

In the event of contractor abandoning the work RMC reserves the right to get the unfinished work completed through others at contractor's risk and cost.

(12) STATUTORY

- (i) The vendor shall be responsible for any statutory requirement of state /central Government pertaining to their staff such as Provident Fund, ESI etc.
- (ii) The vendor shall comply with the provision of all relevant rules enforced from time to time by Central Govt. / State Govt. / Municipal Corporation etc.

Sd/-
Superintending Engineer
Ranchi Municipal Corporation.

CHECK LIST(TECHNICAL BID)

PROFORMA FOR SUBMITTING TECHNICAL BID FOR "Tender for RATE CONTRACT FOR CONSTRUCTION AND ERECTION OF R.C.C SIGN BOARD AND R.C.C. PILLARS FOR MARKING BOUNDARIES OF DIFFERENT PROPERTIES OF R.M.C. FOR ONE YEAR.

- | | | |
|--|---|--|
| 1. Name of the firm | : | ----- |
| 2. Name of the Proprietor | : | ----- |
| 3. Address and Contact Numbers | : | ----- |
| 4. Service Tax Registration Number | : | Copy of the Certificate
Enclosed / Not Enclosed |
| 5. PAN Number | : | ----- |
| 6. Income Tax Return for last 3 years | : | Enclosed / Not Enclosed |
| 7. Experience Certificate
of similar work | : | Enclosed / Not Enclosed |
| 9. Self-Certificate
(As per Qualifying Requirement) | : | Enclosed/Not Enclosed |
| 10. Declaration: (As per Qualifying
Requirement) | : | Enclosed/Not Enclosed |
| 11. Earnest Money Deposit | : | Rs.20, 000/- |
| 12. Tender Cost | : | Rs. 5,000/- |
| 13. Any other relevant information | : | ----- |

Signature with Name
& Office Seal Date:

RANCHI MUNICIPAL CORPORATION, RANCHI

BILL OF QUANTITY

**Name of Work :- CONSTRUCTION AND ERECTION OF R.C.C SIGN BOARD AND R.C.C. PILLARS FOR MARKING
BOUNDARIES OF DIFFERENT PROPERTIES OF R.M.C.**

Sl.no	Item Code	Items	Quantity	Unit	Rate per Unit	Amount
(A)		Construction of Signboard (3'-6" x 2'-6" x 2.5")				
1	5.1.1 + 5.1.2	Earth work in Excavation in foundation trenches in ordinary soil(vide classification of soil item A)----- all complete as per approved design building specification and direction of E/I.	0.25	CUM	94.78	23.70
2	5.3.14	Providing R.C.C (1:1.5:3) in column with approved quality of stone chips -----E/I.	0.22	CUM	6956.70	1530.47
3	5.3.2	Providing P.C.C M-200 in nominal mix (1:2:4) in foundation with approved quality of stone chips 20mm to 6mm ----- complete as per building specification and direction of E/I.	0.192	CUM	5441.21	1044.71
4		Providing R.C.C (1:1.5:3) in Precast signboard slab with approved quality of stone chips -----E/I.	0.052	CUM	5762.81	299.67
5		Providing 12 mm thick in cm (1:4) with clean coarse sand----E/I.	4.7	SQM	115.59	543.27
6		Providing two coat of oil bound distemper over plaster surface with cement primary.	4.7	SQM	67.13	315.51
7		Providing detailed of reinforcement used in casting work-----E/I.	0.0395	MT	61621.00	2434.03
8		Providing labour cost for cleaning & filling of site -----E/I.	1	Each	206.17	206.17
9	8.3 (i)	Printing new letters in Hindi and figures of any shade(Hight of letter 10 cm) as per direction of E/I.	800	/cm/letter	0.60	480.00
10		Carriage of Materials				

		(i) Stone Chips (Lead 15 K.M)	0.42	CUM	373.27	156.77
		(ii) Sand (Lead 13 K.M)	0.28	CUM	346.85	97.12
		(iii) Cement (2 K.M)	0.25	CUM	106.07	26.52
		Sub Total				7157.94
(B)		Construction of R.C.C. pillar (6" x 6" x 4'-0")				
1		Earth work in Excavation in foundation trenches in ordinary soil(vide classification of soil item A)----- all complete as per approved design building specification and direction of E/I.	0.144	CUM	94.78	13.65
2		Providing RCC (1:1.5:3) in column with approved quality of stonedo..... E/I.	0.03	CUM	6956.70	208.701
3	5.3.2	Providing PCC (1:2:4) in founddo.....E/I.	0.045	CUM	5441.21	244.45
4		Providing detailed of reinforcement used in various casting -----E/I.	0.004	MT	61621.00	246.48
5		Providing 12 mm thick in cm (1:6) with clean coarse sand----E/I.	0.40	SQM	104.55	41.82
6		Providing two coat of oil bound distemper approved shade-----E/I.	0.40	SQM	67.13	26.85
7		Providing labour cost for cleaning & filling of site -----E/I.	1.00	Each	206.17	206.17
8		Carriage of Materials	0.00	0.00	0.00	0.00
		(i) Stone Chips (Lead 15 K.M)	0.07	CUM	373.27	26.13
		(ii) Sand (Lead 13 K.M)	0.41	SQM	346.85	142.2
		Sub Total				1156.451
		Total (A + B) =				8314.39

Sd/-
Superintending Engineer
Ranchi Municipal Corporation

RANCHI MUNICIPAL CORPORATION

(To be filled by Tenderer)

From :-

Name of Contractor/Firm

Permanent Address-
P.O. -
P.S.-
Dist –
Mobile No. -

Present Address-
P.O. -
P.S.-
Dist –
Mobile No.-

To,

Municipal Commissioner,
Ranchi Municipal Corporation
Ranchi.

Sub : **Name of the work for which tender is being filled**

.....
.....

1.I/We offer the tender follows based on items nos. given B.O.Q.

- (a) **At the same rate**
- (b) **At Percent below .**
- (c) **At Percent above .**

And undertake to complete the said work within Specified period in work order. Full tender documents duly signed along with desired documents are enclosed .

LIST OF ENCLOSURE:-

Sl.No.	Name of Document

Signature of tenderer in full