

RANCHI MUNICIPAL CORPORATION



Municipal Licence (For Sale of flesh, fish or poultry) Regulation, 2017.

(Under Section 464,465,466 and 467 of Jharkhand Municipal Act)

Ranchi Municipal Corporation
Municipal Licence (For sale of flesh, fish or poultry) Regulation, 2017.

1. Short Title and Commencement:-

- (i) These Bye-Laws may be called the Ranchi Municipal Corporation (Regulation for Municipal Licence for sale of Flesh, Fish or Poultry, 2017.
- (ii) These Bye-laws shall come into force with effect on date of Publication in the State Official Gazette.

2. Definitions:-

In these rules unless the context otherwise required: -

- (i) "Act" means the Jharkhand Municipal Act 2011.
- (ii) "Meat Shop" means a Shop registered by the Ranchi Municipal Corporation for the exclusive purpose of Sale of Flesh, Fish or Poultry intended for the human consumption as permitted in this Regulation.
- (iii) "Meat" means the Flesh or any other edible part of Chicken, Goat, Sheep, Fish or Pig or Buffalo as prescribed in this Regulation.
- (iv) "Authority" means the Municipal Commissioner or any other officer which the Municipal Commissioner may designate to exercise the powers under this Regulation.
- (v) "Nuisance" includes any act, omission or thing which causes or is likely to cause injury, danger annoyance or offence to the sense of sight, smell or hearing or which is or may be dangerous to the life or injurious to health or property.
- (vi) "Carcass" means the Dead body or any part thereof any animal which has been slaughtered.
- (vii) "Offal" means all parts of the slaughtered animal other than the carcass.
- (viii) "Licence" means a official permit which allows the licence holder to carry out trade of meat shop in conformance with these byelaws.
- (ix) "Licensee" means the person in whose name the Meat shop licence is issued and shall be termed as "License Holder".

3. General Regulation:-

- (a) No person shall, without or otherwise than in conformity with a license from the Municipal Commissioner or the Executive Officer, carry on the trade of a butcher, fish-monger, poulterer or importer of flesh, intended for human food, or use any place for the sale of flesh, fish or poultry, intended for human food
- (b) Provided that no person shall sell, or expose for sale, any flesh obtained from an animal unless the skinned carcass of the animal is stamped in such manner as the Municipal Commissioner or the Executive Officer may, by general order made in this behalf, require in token of the fact that the animal has been slaughtered in a municipal or licensed slaughterhouse.

(c) No license shall be required for any place used for sale, or storage for sale, of preserved flesh or fish contained in air-tight or hermetically sealed receptacles.

(d) The Municipal Commissioner or the Executive Officer may, by order, and subject to such conditions as to supervision and inspection as he may think fit to impose, grant a license or may, by order and for reasons to be recorded in writing, refuse to grant a license

4. Licensing Procedure:-

(a.) Any person who intends to carry on the trade of a Meat Shop within the Municipal Limits or use any premises for the sale of meat, shall apply for license form to the Commissioner in the form in Annexure 'A' appended to the regulation. The person must get the trade license application form on submission, verification of documents and conformity to this Regulation.

(b.) The Completed application and Documents must be submitted to Counter Clerk.

(c.) Inspection Team will carry out mandatory on site inspection before issuance of licence.

(d.) The licence will be issued by the designated officer as notified by the municipal commissioner.

5. Documents Required:-

(i) Every application for licence shall be accompanied by a challan in token of payment the fees.

(ii) A copy of the sale deed/lease deed/mutation correction slip/ memo of holding/ revenue rent receipt/electric bill

(iii) If applicant has no land/building of his/her own enclose lease agreement/rent receipt

(iv) Up to Date Holding Tax Receipt of Shop or Premise in which shop is situated

(v) Up to date Solid Waste Management User Charge Receipt

(vi) Two passport size photographs.

(vii) An Affidavit made by the applicant in which he certifies to abide by the Rules and regulations. (Format in Annexure D).

6. Licence Fees:-

(i) 1000 Rupees Annually for Fish Licence

(i) 2000 Rupees Annually for Chicken Licence

(ii) 4000 Rupees Annually for Meat of Goat/Sheep/Pig

The License fee shall be incremented by 10% in every three years by the order of Municipal Commissioner.

7. Period of Licence:-

Every licence shall expire at the end of the financial year ending March 31 for which it is granted unless, for special reasons that it shall expire at an earlier date and fixes such earlier date.

8. Renewal of licence:-

(i) An application for the renewal of licence shall be made to the designated officer of Ranchi Municipal Corporation in the form in a Annexure 'A' to these byelaws thirty days before the expiry of the licence.

(ii) The application for renewal of licence shall be accompanied with a photo copy of the licence.

(iii) An application for renewal will not be considered unless the applicant has paid all arrears in licence fee in respect of trade or place or premises for the previous year.

(iv) The fees for renewal is the same as that of new licence.

(v) An upto date Holding Tax receipt is attached.

(vi) An upto date waste user charges receipt is attached.

9. Refusal of license: The Commissioner or any other officer authorized by him in this behalf shall within thirty days after the receipt of an application, either grant or refuse the license. In case of refusal of license, the reason thereof shall be recorded on the application.

10. Surrender of licence

(i) The Licence Holder may Surrender Licence obtained in writing to the Authority.

11. Transfer of licence

In case of premature death or disability of the licence holder the licence may be transferred to his/her heirs .

12. Duplicate Licence.

Duplicate copy of licence shall be issued after the licensee makes a application to the designated officer with a photocopy of the license and on payment of Rupees 500/-.

13. Revocation of Licence and Closure of Licensed Meat Shops

- (i) If the Municipal Commissioner or the Executive Officer is of the opinion that any premises is being used otherwise than in conformity with the terms of a license granted in respect thereof, he may revoke the licence.
- (ii) If a person continues to use premises in contravention of the provisions of Act or Regulation the Municipal Commissioner or the Executive Officer may, notwithstanding any other action that may be taken against such person under this Act, levy on such person a continuing fine.
- (iii) The Authority retains powers of closure after of licence if the Duties in the sworn affidavit which the licensee is obliged under the bye-laws to be followed has been violated.

14. Closure of Unlicensed Meat Shops:

The Municipal Commissioner shall by order closure of Meat shops that are operating without licence. The operation of unlicensed meat shop may attract fine, seizure of Meat stock and Closure.

15. Inspecting Authority

- (i) Before issuing the Licence there shall be a site inspection by a team of experts of the Municipal Corporation consisting of Health officer/inspector or Asst/Junior Engineer. Inspection Report Format in Annexure C.

16. Power of Inspection, Search, Seizure and Disposal

- (i) The Municipal Commissioner or the Executive Officer, or any officer or other employee of the municipality authorized by him in this behalf, may, at any time by day or night, without notice, inspect and examine any meat or any utensil or vessel used for preparing, manufacturing or storing such meat.
- (ii) If, upon such inspection or examination, any such meat is, in the opinion of the Municipal Commissioner or the Executive Officer or the officer or other employee authorized by him in this behalf, unwholesome or unfit for human consumption, or is not what it is represented to be, or if any such utensil or vessel is of such kind, or in such state, as to render any meat prepared, manufactured, or stored therein, unwholesome or unfit for human consumption, he may seize, seal or carry away such meat or utensil or vessel.
- (iii) If any meat seized in the opinion of the Municipal Commissioner or the Executive Officer, unfit for human consumption, he shall cause such food to be forthwith destroyed in such manner as to prevent its being again exposed for sale or used for human consumption, and the expenses thereof shall be recovered from the person in whose possession such food was found at the time of its seizure.

17. Conditions of Licensee

- (i) There must be enough facilities for Ventilation, drainage and good water.
- (ii) The Meat shop must not be within 100 meter of any religious place of worship/school/college.
- (iii) Enough measures must be taken for the Prevention of accumulation of fifth.
- (iv) There must be enough receptacles for refuse matter.

18. Duties of Licensee

A licensee shall follow the following conditions:

- (i) Must bring meat of slaughtered animals in a covered vehicle, basket or box from slaughter house to shop in good sanitary conditions and protected from contamination.
- (ii) Only dressed carcass, meat and cleaned offal shall be stored at the premises. Hides, skin, hoofs, heads and uncleaned gut will not be allowed in the premises at any time.
- (iii) The meat will be kept in a noted almirah or box to prevent from flies, insect, ants, moths, dust etc.
- (iv) Should preserve the portion of meat bearing the stamp affixed in the slaughter house after test till the closure of sales inspection.
- (v) Framed this license in glass frame and display in at conspicuous place in the shop.
- (vi) The boxes, almirah, knives, scales, weights & other articles used at shop should be clean, rust free & safe from contamination by dust, dirt or any other substance injurious to health. The implements and chopping block shall be washed with boiling water. The chopping block should be dried and salted every day at the close of business.
- (vii) The floor and skirted walls shall be washed with a disinfectant like phenyl at the close of day's business.
- (viii) Should use scales & weight as approved by government for weighting meat.
- (ix) Should not add any preservatives by any means or medium in meat.
- (x) Clean polythene bag shall be used as packing material for retail sale of meat.
- (xi) The premises shall not be used for residential purposes, nor shall it communicate with any residential quarter. No personal belonging like clothing, bedding, shoes etc. shall be kept in the premises.

19. Penalty for Breach of Bye-laws

- (i) Any person carrying out trade in Contravention to the provision of Act or Regulations shall be liable to a fine of two thousand rupees and for the continuing offence fifty rupees per day from the date of its confirmation after the order is made.



RANCHI MUNICIPAL CORPORATION, RANCHI
ANNEXURE A

Application for Obtaining New Licence / Renewal of License / Duplicate Copy of License / Surrender of Licenses for ***SALE OF FLESH, FISH OR POULTRY*** Under Section 464, 465, 466 & 467 of Jharkhand Municipal Act 2011

- Application No :
- Date :
- Financial Year :

(for office use only)

1. Application type *(please tick)*

New License	<input type="checkbox"/>	Renewal	<input type="checkbox"/>
Duplicate Copy	<input type="checkbox"/>	Surrender	<input type="checkbox"/>

*Please Affix Recent
Passport Size Color
Photograph*

2. Applicant Details *(please fill in capital letters)*

- Ward No :
- Name :
- Guardian Name :
- Postal Address :
- Mobile No. :
- PAN No. (if any) :
- Voter ID No. (if any):..... Aadhar Card No. (If any)

3. Details of Shop

- Ward No : Holding No. :
- Address :
- Name of Shop :
- License For Sale of: Goat Meat Sheep Meat Fish Chicken Meat Pig Meat Buffalo Meat
- Type of Ownership of Shop Premises
Own Property On Rent On Lease

I hereby declare that all the information mentioned above is true to my knowledge. I undertake to comply with the terms & conditions mentioned in the regulations for the sale. In case of any discrepancies if arises I will be held responsible. Hence I request you to issue me License.

Date :...../...../.....

(Applicant's Signature)

4. List of documents to be attached

❖ FOR NEW LICENSE		
S.No	Documents Description	Please Tick
1	Sale Deed/ Lease Deed/ Mutation Correction Slip/ Memo of Holding/ Revenue Rent Receipt	
2	<i>If applicant has no land/building of his/her own: Enclose Lease Agreement /Rent Receipt /Rent Agreement</i>	
3	<i>Up to Date Holding Tax Receipt of Shop or Premise in which shop is situated</i>	
4	<i>Up to date Solid Waste Management User Charge Receipt</i>	
5	Electricity Bill	
6	Aadhar Card	
7	An Affidavit to abide all the rules and regulations associated with this License	
❖ FOR RENEWAL OF LICENSE		
1	Current Year Holding Tax Receipt of Shop Premises & Up to date SWM User Charge Receipt	
2	Copy of Previous License	
3	<i>Up to date Solid Waste Management User Charge Receipt</i>	
❖ FOR DUPLICATE COPY OF LICENSE		
1	Copy of Previous License, If available	
2	Copy of FIR in case of license is lost/ misplaced	
3	An affidavit on Rs. 10/- Non-Judicial Stamp paper to the effect that lost license, if traced, will not be misused and will be returned to Ranchi Municipal Corporation	
❖ FOR SURRENDER OF LICENSE		
1	Previous License	
2	An affidavit on Rs.10/- Non-Judicial Stamp paper to the effect that surrender license	

-----*(For Office Use Only)*-----

Details of License Fee (Incase of New/ Renewal of License)		
Amount Remitted	Receipt No.	Receipt date

Details of Penalty Fee (Incase of Renewal of License)		
Amount Remitted	Receipt No.	Receipt date

I have verified the application and the enclosures and collected the requisite processing fee. The application qualifies for above request of License.

Date :/...../.....

(Signature of Authority Incharge)



RANCHI MUNICIPAL CORPORATION

ANNEXURE B

LICENCE FOR THE SALE OF MEAT /FISH/CHICKEN/PIG/SHEEP

License No		Valid From	
Issuing Date		Valid To	

As per provisions of Section 464, 465, 466 & 467 of Jharkhand Municipal Act 2011 and Ranchi Municipal Corporation Regulation for sale of flesh, fish or poultry.

M/s..... Proprietor

..... resides at

..... having shop at

has been registered as authorized Fish [] Chicken [] Goat Meat [] Sheep Meat [] Pig Meat [] Buffalo Meat [] seller till 31st of March based on following conditions.

1. Must bring meat of slaughtered animals in a covered vehicle, basket or box from slaughter house to shop in good sanitary conditions and protected from contamination.
2. Only dressed carcass, meat and cleaned offal shall be stored at the premises. Hides, skin, hoofs, heads and uncleaned gut will not be allowed in the premises at any time.
3. The meat will be kept in a noted almirah of box to prevent from flies, insect, ants, moths, dust etc.
4. Should preserve the portion of meat bearing the stamp affixed in the slaughter house after test till the closure of sales inspection.
5. Framed this license in glass frame and display in at conspicuous place in the shop.
6. The boxes, almirah, knives, scales, weights & other articles used at shop should be clean, rust free & safe from contamination by dust, dirt or any other substance injurious to health. The implements and chopping block shall be washed with boiling water. The chopping block should be dried and salted every day at the close of business.
7. The floor and skirted walls shall be washed with a disinfectant like phenyl at the close of day's business.
8. Should use scales & weight as approved by government for weighting meat.
9. Should not add any preservatives by any means or medium in meat.
10. Clean polythene bag shall be used as packing material for retail sale of meat
11. The premises shall not be used for residential purposes, nor shall it communicate with any residential quarter. No personal belonging like clothing, bedding, shoes etc. shall be kept in the premises

Sign & Seal of Issuing Authority



RANCHI MUNICIPAL CORPORATION, RANCHI

ANNEXURE C

INSPECTION REPORT

Inspection Reference No.

Inspection Date:...../...../.....

1. APPLICATION NUMBER
2. SHOP NAME.
3. ADDRESS OF SHOP
4. LICENCE CATEGORY : Fish [] Chicken [] Goat Meat [] Sheep Meat [] Pig Meat [] Buffalo Meat []

S.NO	PARAMETERS	OBSERVATIONS	REMARKS
1.	The shop is ideally located away from residential area and religious places/school/college	Yes [] No []	
2.	Nature of ceiling roof	RCC [] ACC [] Others []	
3.	Nature of floor.	Cemented [], Tiled [], Marble/Stone []	
4.	Nature of Wall	Cemented with simple white washed [], Tiled [], Putty with distemper []	
5.	The premises of the shop is	Lighted : Yes [] No [] Ventilated: Yes [] No []	
6.	Provision of water supply	Municipal Water Supply [] Self Provision [] Portable [] No Provision []	
7.	Availability of Drainage	Available [] Not Available []	

8.	Doors, Windows and other openings are fitted with net or screen to prevent insects, flies etc.	Yes [] No []	
9.	Available Equipments are clean, washed, dried and free from moulds and fungi.	Yes [] No []	
10.	Appropriate arrangement for storage of meat, fish, chicken, sheep, pig available and adequately segregated and labelled.	Yes [] No []	
11.	Containers used for storage are made of non toxic material	Yes [] No []	
12.	Cold Storage Provision is available	Yes [] No []	
13.	Suitable aprons, head cover, disposable gloves & footwear are available.	Yes [] No []	
14.	Provisions for screens	Cloths Screen [] Glass Screen []	
15.	Provisions of Digital Weighing Machine	Yes [] No []	

Recommendations:

.....

.....

Place:

Date:

(Signature of Authorized Person 1)

Name:

Designation

(Signature of Authorized Person 2)

Name:

Designation

ANNEXURE D

Affadavit Format

Iresident of

.....do hereby solemnly affirm and declare that the details furnished by me in the application form and the documents attached with it are correct. I further affirm I will perform the following duties as a licence holder for sale of flesh, fish or poultry:-

- (i) Must bring meat of slaughtered animals in a covered vehicle, basket or box from slaughter house to shop in good sanitary conditions and protected from contamination.
- (ii) Only dressed carcass, meat and cleaned offal shall be stored at the premises. Hides, skin, hoofs, heads and uncleaned gut will not be allowed in the premises at any time.
- (iii) The meat will be kept in a noted almirah or box to prevent from flies, insect, ants, moths, dust etc.
- (iv) Should preserve the portion of meat bearing the stamp affixed in the slaughter house after test till the closure of sales inspection.
- (v) Framed this license in glass frame and display in at conspicuous place in the shop.
- (vi) The boxes, almirah, knives, scales, weights & other articles used at shop should be clean, rust free & safe from contamination by dust, dirt or any other substance injurious to health. The implements and chopping block shall be washed with boiling water. The chopping block should be dried and salted every day at the close of business.
- (vii) The floor and skirted walls shall be washed with a disinfectant like phenyl at the close of day's business.
- (viii) Should use scales & weight as approved by government for weighting meat.
- (ix) Should not add any preservatives by any means or medium in meat.
- (x) Clean polythene bag shall be used as packing material for retail sale of meat.
- (xi) The premises shall not be used for residential purposes, nor shall it communicate with any residential quarter. No personal belonging like clothing, bedding, shoes etc. shall be kept in the premises.

I undertake that I shall abide by the Municipal Licence (For sale of flesh, fish or poultry) Regulation, 2017 and the Jharkhand Municipal Act, 2011. I further undertake that I shall conduct the sale of meat as per the directions and guidelines issued by the Municipal Authority from time to time.

I further undertake that I shall be held liable for action for violation on any of the terms and conditions of this undertaking.

Verified at.....on this day of.....that the contents of the above undertaking are correct to the best of my knowledge and belief and nothing has been suppressed.

(DEPENDENT)