



## **RANCHI MUNICIPAL CORPORATION**

Kutchury, Ranchi-834001

Contact No. :0651-2211215, Fax: 0651-2211777,

email: [support@ranchimunicipal.com](mailto:support@ranchimunicipal.com), website: [www.ranchimunicipal.com](http://www.ranchimunicipal.com)

**Letter No:160**  
**Date:19/01/2018**

### **VERY SHORT TENDER NOTICE**

The Municipal Commissioner, Ranchi Municipal Corporation invites proposals from reputed authorized dealer/distributor/manufacturer having similar experience for Supply & Installation of Decentralized Bio-Composting Machines. The Bidders have to quote Unit Rate inclusive all taxes.

The Bid Document is to be submitted in two sealed covers (Technical & Financial) and addressed to the Municipal Commissioner, Ranchi Municipal Corporation, Ranchi on or before 1400 hrs on 30/01/2018.

The detailed Bid document can be downloaded from Website <http://www.ranchimunicipal.com> from 22 /01/2018. A document fee of Rs. 5000/- shall be paid in the form of demand draft in favour of Municipal Commissioner, Ranchi Municipal Corporation along with Bid Documents. Otherwise downloaded Tender document shall not be considered. Other details can be seen in the Bid document.

**Sd/-**  
Municipal Commissioner  
Ranchi Municipal Corporation

**::SCHEDULE OF EVENTS::**

S.no	Events	Date & Time	Venue
1	Publication of Bid Documents on Website	22/01/2018	
2	Last date & Time of Submission of Bid	30/01/2018 upto 2.00 pm	RMC OFFICE
3	Opening of Technical Bid	30/01/2018 at 4.00 pm	MUNICIPAL COMMISSIONER CHAMBER, RMC
4	Opening of Financial Bid	01/02/2018 at 4.00 pm	MUNICIPAL COMMISSIONER CHAMBER, RMC
5	Announcement of Successful Bidder	02/02/2018 at 4.00 p.m	MUNICIPAL COMMISSIONER CHAMBER, RMC
6	Agreement with Successful Bidder	03/02/2018	MUNICIPAL COMMISSIONER CHAMBER, RMC

- 1) If any date specified herein is a holiday, then the next working day will be considered for the activity and the time will remain the same.
- 2) The Schedule indicated above is tentative and RMC may change any or the entire schedule under intimation to all bidders.

**1. VALIDITY OF BID**

The Bid shall be valid for a period of not less than 120 days from the Bid Due Date. RMC reserves the right to reject any Bid which does not meet the requirement.

**2. EARNEST MONEY DEPOSIT (EMD)**

Bid should be accompanied by a DD of Rs. 50000/- in favor of Municipal Commissioner, RMC payable at Ranchi towards EMD. Refund will be as per procedure.

**3. ELIGIBILITY CRITERIA**

To be eligible the applicant:

- i. Shall be an authorized dealer/distributor/manufacture of 'Decentralized Bio Composting Machines'. Only reputed dealer/distributor/manufacture with good profile will be eligible for bid.
- ii. Should not have been blacklisted or debarred from participating in tenders by any Central / State Government agencies or autonomous bodies or universities/ institutions. (An undertaking to this affect should be furnished)
- iii. Should submit the following documents:
- iv. Average Turnover of INR 50 lakh in the past 3 years of the bidder or one or both of the consortium/JV members, in the relevant field will be considered. Copy of audited balance sheet or certificate from Auditor towards such financial performance to be attached.
- v. Experience of similar nature in Sanitation at least 3 projects for minimum 3 years. Proof of such experience to be attached.

- a. List of products along with specifications, make, model and other technical details as perform given in Appendix I. Further information may be sought by RMC in case deemed required.
- b. Company Registration certificate and in case of partnership firm, partnership deed with power of attorney.
- c. PAN Card of the Company/ Firm
- d. Latest clearance of IT, VAT/GST, P.TAX, Service TAX, Trade license, Work permit, if applicable, along with copy of Registration certificates.
- e. Audited Statement of Accounts for the last three financial years.
- f. List of clients presently being served (Educational Institutes/Govt./ public sector/private Sector/others separately in the last three years) with Contact name, address and mobile no., accompanied by relevant work orders/ pay orders/ client certificates
- g. Valid dealership certificate (applicable for dealer)

#### **4. OBTAINING OF DOCUMENTS**

The RFP document can be downloaded from the RMC website [www.ranchimunicipal.com](http://www.ranchimunicipal.com) from the dates mentioned. A demand draft for an amount of Rs.5,000 (Rupees Five thousand only) drawn on any Nationalized/ Scheduled Bank in India in favour of Municipal Commissioner, Ranchi Municipal Corporation and payable at Ranchi needs to be submitted along with the proposal towards the cost of document fee.

#### **5. AMENDMENT IN TENDER DOCUMENTS**

RMC may modify the Bid Document by issuing an addendum/ corrigendum before Proposal Due Date. Any addendum/ corrigendum thus issued shall be part of this Bid Document and shall only be hosted on the official website of the RMC.

#### **6. LATE PROPOSALS**

Any Proposal received after the time and date of the Proposal Due Date shall not be accepted and summarily rejected.

#### **7. BIDDERS' RESPONSIBILITIES**

1 Each Bidder is expected to examine carefully the contents of all the documents provided and consisting of this Bid Document. Failure to comply with the requirements of this Bid document will be at the Bidder's own risk.

2 It would be deemed that prior to the submission of the Proposal, the Bidder has made a complete and careful examination of requirements and other information set forth in this Bid document;

3 Made a complete and careful examination of the various aspects of the Project. RMC shall not be liable for any inadvertent mistake or error or neglect by the Bidder in respect of the above.

4 Each Bidder shall submit only 1 (one) bid in response to this NIT. Submission of more than 1 (one) bid by any Bidder shall be sufficient ground for disqualification of the Bidder.

5 The Bidder shall be responsible for all costs associated with the preparation of its Proposal and its participation in the Bidding Process. RMC will not be responsible nor in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

#### **8. CONFIDENTIALITY**

Information relating to the examination, clarification, evaluation, and recommendation for the Bidders shall not be disclosed to any person not officially concerned with the process. RMC will treat all information submitted as part of Proposal in confidence and

would require all those who have access to such material to treat the same in confidence. RMC will not divulge any such information unless it is ordered to do so by any authority that has the power under law to require its disclosure which is required for the purposes of evaluation of the Proposals submitted by the Bidders.

#### **9. NOTIFICATION**

The Selected Bidder would be declared and notified in writing by RMC. Letter of Intent (LOI) to the Selected Bidder shall be issued.

#### **10. RMC RIGHT TO ACCEPT OR REJECT PROPOSAL**

1. RMC reserves the right to accept or reject any or all of the bids without assigning any reason and to take any measure as it may deem fit, including
2. RMC reserves the right to invite fresh bids by issuing a fresh notice at any stage without liability or any obligation for such invitation and without assigning any reason.
3. RMC reserves the right to reject any Bid if:

At any time, a material misrepresentation is made or uncovered for a Bidder or any of its members; or

The Bidder does not respond promptly and thoroughly to requests for supplementary information required for the evaluation of the bid; or

The Bid is not accompanied by documents and annexure required to be submitted in accordance with this Bid document; or

Failure to comply with the requirements of the Bid document; or

Any Bid that is received after the Proposal Due Date; or

Any bid that is not accompanied by the Bid Processing Fee and/or Earnest Money.

The above would lead to disqualification of the Bidder. If the Bidder is a consortium, then the entire consortium would be disqualified/ rejected. If such disqualification/ rejection occurs after the Financial Proposals have been opened and the Selected Bidder gets disqualified/rejected, RMC reserves the right to take any such measure as may be deemed fit in the sole discretion of RMC, including annulment of the bidding process, inviting other Bidder(s) for negotiation, inviting all qualified Bidders for negotiations. Notwithstanding the above, RMC may debar / blacklist any of the Bidder(s) for their misleading or false representations in the forms, statements etc. for the period to be decided by RMC.

In case, the Selected Bidder fails to execute the Agreement after issue of LOI, RMC reserves the right to invite the second eligible Bidder (-) for discussions/negotiations or may also decide to annul the Bidding Process or may invite fresh bids for the work. In case the Selected Bidder fails to execute the Agreement within specified timelines or fails to submit the Bank Guarantee in terms of the Bid document, the entire Bid Security submitted by the Selected Bidder shall be forfeited by the RMC.

11. During the warranty period any defective parts should be replaced at the site itself with the consent of Ranchi Municipal Corporation.
12. The vendor cannot refuse to supply the defective items. Refusal shall be violation of the terms and conditions of the contract and vendor shall be liable for punishment to the extent of the blacklisting the vendor.
13. The bidder shall make its own arrangements, for supply, installation and commissioning of materials at RMC.
14. The bidders may submit necessary detailed technical write-up highlighting the features of the system offered.
- 15. Payment terms :**
16. No advance payment shall be made.
17. 50% Payment will be made to the supplier after successful delivery of the items supply cost and producing the signed receipt from the RMC representative.
18. 40% Payment will be made to the supplier after successful installation and proof of the items from the RMC representative.
19. 10% Payment will be made after completion of warranty period.
20. The supplier will submit the bills with the following documents duly verified by RMC
21. Original Certificate of supplied items as per the technical specification from the RMC representative.
22. Xerox copy of warranty card of items from OEM/authorized dealer. Original to be submitted at respective RMC.
23. Payment will be made to the supplier after completing all requisites mentioned above and within Fifteen (15) days of the submission of bill. RMC will pay 0.05% extra upon the gross amount for delay of each day after submission of the bill.

## Annexure I

### **General Information of Bidder**

1. Name of the Firm/company:
2. Address for communication:
3. Contact person:
4. E-Mail:
5. Phone Number:
6. Nature of the business:
7. Profile of the Firm/Company:
8. Details of the item to be supplied by the firm:

Machine Name	
Model Space Required (Sq.ft)	
Quantity of Compost Produced Per day	
Energy Required (KW/HP)	
Warranty Service (Locations)	
No. of Machines Sold till date	
Locations to which machine was sold	
Applicability (Ward level/ city level/cluster level/field level/household level)	
Picture of the Machine	
Process Diagram for Composting	
Brochure Available (Yes/No) (Kindly enclose if available)	

Any other information:

I do hereby declare that the above information is true to my knowledge and my expression of interest will be treated as cancelled if any information is found incorrect.

(Seal & Signature of Authorized Signatory)

Date:

Name:

Designation:

## Annexure II

### Decentralised Composting Machine

#### SPECIFICATION OF Decentralised Bio composting Machine

**Item and its Material:** The Item and its material of construction shall be as given below:

**Shredder:** The shredder should be capable to shred the Green Coconut shell

**Tank Steel Sheet and capacity:** SS Steel Sheets shall not be less than 2.0 mm in thickness and volumetric capacity of SS tank should not be less than 1000 Litre for 100KG and 500 litre for 50 KG

**Other supporting structure:** Steel sections, Channel, Angles, bars should be of high quality and should conform to the latest standards.

**Electrical control system:** The machine should be fully automatic except feeding the material and removing the material.

**Capacity of the system:** The process capacity should be minimum of 50 KG per day.

**Bio composting Process:** As per latest available technology in minimum time frame

**Body Construction-** The body shall be from good quality sheet of steel, the joints being secured by riveting or welding or it may be solid-drawn pressing from a single sheet.

**Painting-** The whole sheet should be painted to ensure long life. The paint shall be ICI / Asian / Johnson & Nicholson / Burger and colour shade shall be as Green in colour.

### **Annexure III**

(On the Letterhead of the Bidder)

**Details of the Quoted rate are as below:**

Sl No.	Item	Qty. in Numbers (Tentative)	Make/ Brand	Specificati on (Annexure )	Total amount per Unit
1	Decentralised Bio -composting machine 100kg / day	1		II	
2	Decentralised Bio -composting machine 50kg / day	1		II	

- All Amount to be quoted in Rupees Only
- The bidder should provide the necessary training for RMC employees at least one month and also certify the professionals without any additional cost.